



Coastal Community Action, Inc.

CCA, Inc. a private, non-profit corporation is building a diverse workforce and encourages applications from candidates who enjoy making a positive difference in people's lives. If you are a dedicated and hard working individual who values diversity, economic justice and the ability to improve the quality of life for those living in poverty, we invite you to join our exceptional team. We offer eligible employees an excellent benefits package which includes Medical, dental, life and 401K. You can locate current information on careers and how to apply to Coastal Community Action on our website at www.coastalca.org

HOME VISITOR – FULL TIME

Responsible for building positive relationships with infants, toddlers, and/or preschoolers and their families within their home environments by including parents in the development of child and family goals, lessons and activities that promote child and parent learning and development. Responsible for planning with parent's involvement, learning activities to be implemented during weekly home visits. Develops and provides socializations that facilitate parent-child involvement in learning activities that are developmentally appropriate, culturally sensitive, honor individual beliefs, and promote learning in all domains. Guides and facilitates the learning process to achieve curriculum and parent established goals. Administers developmental screenings and ongoing assessments. A Bachelor's Degree Early Childhood Education or a related field is preferred with two or more years related experience. Must have knowledge and experience in Child Development and Early Childhood Education; principles of child health, safety, and nutrition; adult learning principles; and family dynamics. Must have training (or have equivalent coursework) in Early Child Development with a focus on infant and toddler development. Must be skilled in communicating with and motivating people. Must have knowledge of community resources and the skills to link families with appropriate agencies and services.

BUS DRIVER – FULL TIME

Responsible for transporting children to and from Child Development Center. Position involves non-traditional part-time work hours. **Requirements:** Must have North Carolina CDL, school bus and passenger endorsement, and an excellent driving record. Split Shift. Location: Craven County

FAMILY DEVELOPMENT SPECIALIST – FULL TIME

The Family Development Specialist (FDS) provides comprehensive services to engage low-income families in their own development to strengthen their family systems, protect the health and well-being of their children, and improve their economic status and conditions. Works actively with the Head Start and Early Head Start programs, assisting staff with connecting families with community resources which includes one-on-one support to early childhood teaching staff relating to family partnership agreements and parent participation.

Requires experience with family assessment, crisis intervention, and comprehensive service planning. BA in a human service or related field with at least one year experience providing services to meet pervasive needs of low-income families with children. Experience with Head Start and Self-Sufficiency Programs preferred. Bilingual in Spanish preferred. Must be willing to travel to work sites in Carteret, Craven, Jones and Pamlico counties.

TEACHERS & TEACHER AIDES HEAD START– FULL-TIME

Responsibilities include: The overall operation of a preschool classroom in accordance with Head Start Performance Standards and North Carolina Child Care Regulations. This includes planning, coordinating, and supervising a classroom environment that promotes each child's total development (i.e. social, physical, emotional, cognitive and nutritional) while promoting positive, open communication with parents and children.

Requirements:

Teacher Aides - CDA or A.A. in Early Childhood (EC) or a degree in a related field with course work equivalent to a degree in EC.

Teachers - A.A required or B.A. preferred in Early Childhood or a degree in a related field with course work equivalent to a degree in EC. NC Pre k Teachers must also have a Pre K Add-on or BK Licensure.

HS CLASSROOM FLOATERS – FULL-TIME

Responsibilities include: providing quality childcare to children ages thru four. When classroom teaching staff is absent, the position is assigned as a substitute for the duration of the absence. When not substituting, the individual will work equally in each classroom providing additional teacher support to the existing teaching teams. Requirements: North Carolina Early Childhood Credentials.

CHILD CARE PROVIDER – FULL-TIME

Responsibilities include: providing quality childcare to children ages thru four, development and implementation of curriculum and weekly lesson plans, maintaining a daily schedule with a predictable routine, ensuring a healthy and safe environment, and promoting positive, open communication with parents and children. Requirements: Early Childhood Credentials and experience teaching children ages zero thru four. Location: Carteret and Pamlico County

All positions above require a Criminal Record Check Qualification Letter from the Division of Health and Human Services.

To apply submit application, cover letter and transcripts to:

Catissa S. Head, Director of Human Resources

Coastal Community Action, Inc.,

P.O. Box 729, Newport, NC 28570

Fax: 252.223.1688

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CCA is an Equal Employment Opportunity Employer