



I-CARE, INC.
JOB AVAILABILITY LISTING
ON-SITE ADMINISTRATOR / FAMILY SERVICE WORKER
November 29, 2018

I-CARE, INC., a 501(c) (3), private non-profit organization based in Iredell County with programs in Catawba, and Alexander Counties, is seeking to fill the following position. Official proof of education is required to be presented if an employment offer is made. Interested applicants may apply in person at 1415 Shelton Avenue, Statesville, NC 28677. Position open until filled. An I-CARE, Inc. employment application is required. Pre-employment drug screening and background check required. Additionally a physical and a TB test are required for all Head Start positions. Applications may be mailed to I-CARE, Inc., PO Box 7049, Statesville, NC 28687-7049 or emailed to marie.wright@icare-inc.org

HEAD START ON-SITE ADMINISTRATOR / FAMILY SERVICE WORKER (Iredell County)

Minimum: Associate degree in Early Childhood Education, North Carolina Early Childhood Credential, able to complete North Carolina Health and Safety Training Requirements, Level II Administration Credential, Preschool CDA, some supervisory experience, good written, oral and organization skills, 2 years' experience working with preschool children, computer literate, valid NC driver's license and reliable transportation, able to periodically attend out of town conferences and training sessions.

Preferred: Bachelor's degree in Early Childhood Education, (or related field), Level III Administration Credential, 1 – 2 years supervisory experience.

BENEFITS TO FULL-TIME STAFF

- Competitive Salary
- Health Insurance
- Short term disability, vision, life insurance (full responsibility of employee)
- Life Insurance (1.5 x annual salary; premiums paid in full by Agency)
- Dental Insurance (100% of employee coverage paid by Agency; dependent coverage is employee's responsibility)
- 401K Retirement
- 10 Paid Holidays
- Personal Time Off (PTO)

I-CARE, INC. IS AN EQUAL OPPORTUNITY EMPLOYER